

N.P. ARTS & COMMERCE COLLEGE-KESHOD

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on Thursday, 18TH July, 2020 at 10:00 am. You are requested to attend the meeting.

AGENDA

1. Approval of minutes.
2. To discuss the plan of action for 2020-21
3. To update college website
4. To plan major events for the month of July, August, September, October, November.
5. To strengthen sports activities and facilities.
6. To collect feedback from stakeholder
7. Sensitization of students on NEP.
8. To propose the vote of thanks.

MINUTES OF THE IQAC MEETING CONDUCTED

ON 18/06/2020

ACADEMIC YEAR 2020-21

Purpose of Meeting: To discuss the matters of agenda.

Date: 18/06/2020

Time: 10:00 am

Chair: Dr. K.R. Parmar (Head of the Institution).

Members Present

| Sr. No. | NAME |
|---------|----------------------|
| 1 | DR. K. R. PARMAR |
| 2 | PROF. H.N. DHEBARIYA |
| 3 | PROF. K.L. HARNESHA |
| 4 | PROF. J.K. RAM |
| 5 | DR. R.H. PARMAR |
| 6 | DR. L.B. KACHHADIYA |
| 7 | DR. R.C. RATHAVA |
| 8 | SHRI. P.R. BASIYA |


Matters Discussed:





Agenda-wise Action Taken Report

| Sr. No. | Agenda Item | Action Taken |
|---------|----------------------------|---|
| 1 | Approval of minutes | Minutes of the previous IQAC meeting were read and unanimously approved by the members. |
| 2 | Plan of action for 2020-21 | The proposed academic and administrative activities were reviewed and approved. Departments were instructed to prepare departmental action plans accordingly. |

| Sr. No. | Agenda Item | Action Taken |
|---------|--|--|
| 3 | Update college website | Website was reviewed and updated with latest faculty details, timetable, NAAC documents, and student corner content. New event announcements were also uploaded. |
| 4 | Planning of major events (July–Nov) | Tentative calendar was prepared. Events such as Independence Day celebration, Teachers' Day, Constitution Day, and webinars were scheduled. |
| 5 | Strengthening sports activities and facilities | Proposal submitted to the principal for purchase of sports equipment. outdoor game area maintenance initiated. |
| 6 | Collect feedback from stakeholders | Feedback forms (Google Forms) were circulated to students, parents, and alumni. Data compilation and analysis were initiated. |
| 7 | Sensitization of students on NEP | Awareness sessions on National Education Policy (NEP) 2020 were conducted in classrooms and through a special webinar. |

On having a thorough discussion and making sure that all agenda sets for the meeting were discussed, the IQAC Co-ordinator ended the meeting after proposing the vote of thanks.


PRINCIPAL
 N.P. Arts & Commerce College
 KESHOD

N.P. ARTS & COMMERCE COLLEGE-KESHOD

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on Wednesday, 16th December, 2020 at 10:00 am. You are requested to attend the meeting.

AGENDA

1. Approval of minutes.
2. To discuss the plan of next semester action for 2020-21
3. To plan major events for the month of December, January, February, march, April.
4. To propose the vote of thanks.

MINUTES OF THE IQAC MEETING CONDUCTED

ON 18/06/2020

ACADEMIC YEAR 2020-21

Purpose of Meeting: To discuss the matters of agenda.

Date: 16/12/2020

Time: 10:00 am

Chair: Dr. K.R. Parmar (Head of the Institution).

Members Present

| Sr. No. | NAME |
|---------|----------------------|
| 1 | DR. K. R. PARMAR |
| 2 | PROF. H.N. DHEBARIYA |
| 3 | PROF. K.L. HARNESHA |
| 4 | PROF. J.K. RAM |
| 5 | DR. R.H. PARMAR |
| 6 | DR. L.B. KACHHADIYA |
| 7 | DR. R.C. RATHAVA |
| 8 | SHRI. P.R. BASIYA |

Matters Discussed:

| Sr. No. | Agenda Item | Minutes of the Meeting (Action Taken / Resolution) |
|---------|--|--|
| 1 | Approval of First Semester Meeting Minutes | The minutes of the December 2020 meeting were approved without any changes. |
| 2 | Review of Academic Progress | Review showed satisfactory completion of online/offline lectures. Remedial classes suggested where needed. |
| 3 | Planning End-Semester Examinations | It was decided to conduct internal exams in hybrid mode. Departments to prepare question banks. |

| Sr. No. | Agenda Item | Minutes of the Meeting (Action Taken / Resolution) |
|---------|--|--|
| 4 | Evaluation & Result Analysis | Departments asked to analyse student performance and submit reports to IQAC. |
| 5 | Student Feedback & Analysis | Feedback forms (Google Forms) to be circulated. IQAC to evaluate responses and submit suggestions to departments. |
| 6 | Mental Health & COVID-19 Support Measures | Discussed rising student stress and anxiety. It was resolved to organize a webinar on mental wellness and provide access to counselling resources. |

On having a thorough discussion and making sure that all agenda sets for the meeting were discussed, the IQAC Co-ordinator ended the meeting after proposing the vote of thanks.


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