



MANAGED BY KESHOD KELAVANI MANDAL

**N. P. ARTS &  
COMMERCE COLLEGE  
KESHOD**

**B<sup>+</sup> ACCREDITED BY NAAC**

No.:

Principal : Dr. K. R. Parmar

Date: 15/07/2021

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

 Date: 15th July, 2021

 Time: 10:30 AM

 Venue: Principal's Office

**NOTICE**

A meeting of the Internal Quality Assurance Cell (IQAC) of N.P. Arts & Commerce College, Keshod will be held on Tuesday, 20th July, 2021 at 10:30 AM in the principal's office.

All members are requested to attend the meeting without fail.

**AGENDA:**

1. Approval of the minutes of the previous IQAC meeting (2020-21)
2. Review and finalization of the Academic Calendar for 2021-22
3. Planning of curricular, co-curricular, and extension activities
4. Discussion on NEP 2020 implementation
5. NAAC preparation and documentation updates
6. Faculty development and student support plans
7. Green and digital campus initiatives
8. Any other matter with permission of the chair

  
Coordinator, IQAC

Prof. H.N. Dhebariya

N.P. Arts & Commerce College, Keshod



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Principal : Dr. K. R. Parmar

Date: 20/07/2021

**MINUTES OF IQAC MEETING - 2021-22**

Date: 20th July, 2021

Time: 10:30 AM

Venue: Principal's Office

Chairperson: Dr. K. R. Parmar (Principal)

Sr. No.	Points Discussed	Resolutions / Action Taken
1	Reading and approval of the previous meeting minutes	Approved without any changes.
2	Review of the Academic Calendar	Finalized and circulated to all departments.
3	Academic and extracurricular planning	Department heads to submit monthly action plans.
4	Implementation of NEP 2020	Suggestions for skill-based certificate courses and interdisciplinary events were welcomed.
5	NAAC documentation and SSR preparation	Teams formed for each NAAC criterion with defined timelines.
6	student counselling, and career guidance activities planned	counselling sessions to be scheduled.
7	Green and digital initiatives (tree plantation, digital tools usage, energy conservation)	Eco Club, NSS, NCC and IT Cell assigned to lead respective initiatives.



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Principal : Dr. K. R. Parmar

Date: 20/07/2021

Members Present

Sr.No.	NAME
1	Dr. K. R. PARMAR
2	Prof. H.N. DHEBARIYA
3	Prof. J.K. Ram
4	Dr. R.H. PARMAR
5	Dr. L.B. KACHHADIYA
6	Dr. S.K. PAMBHAR
7	Prof. C. J. VADHIYA
8	Dr. J.K. RADADIYA
9	SHRI. P.R. BASIYA

  
CO-ORDINATOR  
I.Q.A.C.  
N.P. Arts & Commerce College  
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Principal : Dr. K. R. Parmar

Date: 30/03/2022

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT (ATR)**

**Academic Year: 2021-22**

**Based on IQAC Meeting held on: 20th July, 2021**

Sr. No.	Agenda Item / Decision Taken	Action Taken / Outcome
1	Approval of minutes of previous meeting (2020-21)	Previous minutes were confirmed and filed for records.
2	Finalization of Academic Calendar	Academic calendar for 2021-22 was finalized and distributed to all departments for implementation.
3	Planning of academic and co-curricular activities	Departments submitted monthly activity plans. Several seminars, webinars, and cultural events were conducted.
4	Discussion on NEP 2020 implementation	Certificate courses (e.g., Communication Skills, GST Basics) were introduced. Awareness sessions conducted.
5	NAAC preparation and SSR documentation	Criteria-wise teams were formed. Data collection and draft SSR preparation began in scheduled phases.
6	Student Support initiatives	Student mentoring and counselling ongoing.
7	Green and digital campus initiatives	Tree plantation drive was conducted. ICT tools and e-content platforms were promoted across departments.

☒ **Submitted by:**

**Prof. H.N. Dhebariya**

IQAC Coordinator

N.P. Arts & Commerce College, Keshod

**[31] Date:** 30th March, 2022



No.:

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Principal : Dr. K. R. Parmar


Date: 15/01/22


### IQAC SECOND SEMESTER MEETING

Internal Quality Assurance Cell (IQAC)

#### NOTICE

 **Date:** 15th January, 2022

 **Time:** 11:00 AM


 **Venue:** IQAC Room / Principal's Office

A second semester meeting of the **Internal Quality Assurance Cell (IQAC)** of **N.P. Arts & Commerce College, Keshod** is scheduled on **20th January, 2022** at **11:00 AM** to review the progress of activities undertaken during the first semester and plan for the second semester.

All IQAC members are requested to attend the meeting punctually.

#### AGENDA

1. Review of activities conducted in the first semester
2. Academic planning for the second semester
3. Review of NAAC SSR progress
4. Planning of Internal Exams and Remedial Coaching
5. Discussion on Annual Reports and AQAR 2021-22 preparation
6. To Increase girls participating in Sports.
7. Any other matter with the permission of the chair

  
**Prof. H. N. Dhebariya**

IQAC Coordinator

N.P. Arts & Commerce College, Keshod



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# **N. P. ARTS & COMMERCE COLLEGE KESHOD**

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No.:

Principal : Dr. K. R. Parmar

Date: 20/1/22

## **MINUTES OF THE SECOND SEMESTER IQAC MEETING**

**Date:** 20th January, 2022

**Time:** 11:00 AM

**Venue:** Principal's Office

**Chairperson:** Dr. K. R. Parmar (Principal)

Sr. No.	Discussion Points	Resolutions Taken
1	Review of first semester activities	All planned events were successfully conducted. Reports submitted by departments.
2	Academic planning for second semester	Departments to organize revision lectures and bridge courses.
3	Internal Exams and Remedial Coaching	Internal tests to be held in February. Remedial classes for weak students to be scheduled.
4	AQAR 2021-22 and annual report	Coordinators instructed to begin compiling department-level data by March 1st.
5	Other matter: Environment and Social Outreach	Eco Club, NSS, NCC and IT Cell assigned to lead respective initiatives.



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Principal : Dr. K. R. Parmar

Date: 26/1/22

**ACTION TAKEN REPORT (ATR)**

**IQAC Second Semester Meeting – Held on 20th January, 2022**

Sr. No.	Decisions Taken	Action Taken
1	Review of semester 1 activities	Reports submitted and uploaded to the college website.
2	Second semester planning	Revision classes, seminars, and a student feedback survey were conducted.
3	Internal exams and remedial coaching	Exams held in February. Remedial classes conducted department-wise.
4	AQAR and annual report	Compilation of AQAR data in progress. College annual report submitted in April 2022.
5	Outreach Programs	NSS conducted a health awareness rally. Eco Club organized a "Tree Plantation". NCC NAVY conducted Adventure tour of Girnar Forest. Fit INDIA rally Organised in Keshod by NCC Cadets and students.

**Prof. H.N. Dhebariya**  
IQAC Coordinator

**31** Date: 30th April, 2022



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Principal : Dr. K. R. Parmar

Date: 20/01/2022

Members Present

Sr.No.	NAME
1	Dr. K. R. PARMAR
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3	Prof. J.K. Ram
4	Dr. R.H. PARMAR
5	Dr. L.B. KACHHADIYA
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