



No.:

MANAGED BY KESHOD KELAVANI MANDAL

**N. P. ARTS &
COMMERCE COLLEGE
KESHOD**

B⁺ ACCREDITED BY NAAC

Principal : Dr. K. R. Parmar

Date: 9/7/2023

NOTICE

All members of the **Internal Quality Assurance Cell (IQAC)** are hereby informed that a meeting of IQAC will be held as per the details given below. All members are requested to attend the meeting.

First IQAC Meeting (Academic Year 2023-24)

- **Day & Date:** Wednesday, 12th July 2023
- **Time:** 11:00 a.m.
- **Venue:** Principal's Office

AGENDA

1. Confirmation of minutes of the previous IQAC meeting.
2. Planning of academic and co-curricular activities for the semester (June-Nov 2023).
3. Organization of sports, NSS, and NCC activities.
4. Implementation of capacity-building programs (Soft skills, ICT skills, Yoga/Health).
5. Conduct of extension and outreach activities (Tree plantation, Blood donation, Cleanliness campaign).
6. Faculty participation in research, seminars, workshops, and FDPs.
7. Preparation and documentation process for **AQAR 2023-24**.
8. Any other matter with the permission of the Chair.



CO-ORDINATOR
I.Q.A.C.
N.P. Arts & Commerce College
KESHOD



PRINCIPAL
N.P. Arts & Commerce College
KESHOD



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KESHOD**

Principal : Dr. K. R. Parmar

Date: 12/7/2023

MEMBERS PRESENT

Sr. No.	Name of Member	Designation / Role	Status	SIGN
1	Dr. K.R. Parmar	Principal & Chairperson, IQAC	Present	
2	Dr. C.J. Vadhiya	IQAC Coordinator	Present	
3	Prof. H.N. Dhebariya	Faculty Member	Present	
4	Prof. J.K. Ram	Faculty Member	Present	
5	Dr. R.H. Parmar	Faculty Member	Present	
6	Dr. S. K. Pambhar	Faculty Member	Present	
7	Dr. L.B. Kachhadiya	Faculty Member	Present	
8	Dr. J. K. Raddiya	Faculty Member	Present	
9	Shri. Vijaysinh Rayjada	Management Representative	Absent	
10	Shri. P. R. Basiya	Administrative Staff Representative	Present	
11	Shri Ramesh Padhiyar	Local Society/Community Representative	Absent	
12	Shri Maru Gatin	Student Representative	Absent	
13	Shri Nayankumar Gohel	Parents Representative	Absent	

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Principal : Dr. K. R. Parmar

Date: 12/7/2023

IQAC Meeting (Academic Year 2023-24)

Day & Date: Wednesday, 12th July 2023

Time: 11:00 a.m.

Venue: Principal's Office

MINUTES OF THE MEETING

1. The minutes of the previous IQAC meeting were read and confirmed.
2. Academic calendar for June-Nov 2023 was discussed and approved.
3. It was resolved to organize NSS, NCC, and sports activities during the semester.
4. The Cell decided to arrange ICT workshops, Yoga sessions, and communication skill programs.
5. Tree plantation, Blood donation camp, and Cleanliness campaign were finalized as part of extension activities.
6. Faculty were encouraged to participate in seminars, workshops, FDPs, and research activities.
7. All departments were instructed to maintain documentation for AQAR 2023-24.

Conclusion

The meeting ended with a vote of thanks by **Dr. C. J. Vadhiya (IQAC Coordinator)**.


**COORDINATOR
I.Q.A.C.**

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Principal : Dr. K. R. Parmar

Date: 12/02/2024

NOTICE

All members of the **Internal Quality Assurance Cell (IQAC)** are hereby informed that the **Second Meeting of IQAC** for the academic year 2023–24 will be held as per the following schedule. All members are requested to attend the meeting.

Second IQAC Meeting (Academic Year 2023–24)

- **Day & Date:** Friday, 16th February 2024
- **Time:** 11:00 a.m.
- **Venue:** Principal's Office / Conference Room

AGENDA

1. Review of resolutions passed in the **First Meeting (July 2023)**.
2. Evaluation of academic and co-curricular activities (June–Nov 2023).
3. Planning of extension/outreach programs for **second semester (Dec–May 2024)**.
4. Review of NSS, NCC, and Sports activities conducted.
5. Student support activities – Career counseling, Competitive exam guidance, and Placement drive.
6. Collection and analysis of student/teacher/parent feedback.
7. Preparation and submission of **AQAR 2023–24** draft.
8. Any other matter with the permission of the Chair.



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Principal : Dr. K. R. Parmar

Date: 16/02/2024

MEMBERS PRESENT

Sr. No.	Name of Member	Designation / Role	Status	SIGN
1	Dr. K.R. Parmar	Principal & Chairperson, IQAC	Present	
2	Dr. C.J. Vadhiya	IQAC Coordinator	Present	
3	Prof. H.N. Dhebariya	Faculty Member	Present	
4	Prof. J.K. Ram	Faculty Member	Present	
5	Dr. R.H. Parmar	Faculty Member	Present	
6	Dr. S. K. Pambhar	Faculty Member	Present	
7	Dr. L.B. Kachhadiya	Faculty Member	Present	
8	Dr. J. K. Raddiya	Faculty Member	Present	
9	Shri. Vijaysinh Rayjada	Management Representative	Absent	
10	Shri. P. R. Basiya	Administrative Staff Representative	Present	
11	Shri Ramesh Padhiyar	Local Society/Community Representative	Absent	
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Principal : Dr. K. R. Parmar

Date: 16/2/2024

MINUTES OF THE MEETING

1. The resolutions of the **First Meeting (12th July 2023)** were reviewed and confirmed.
2. Academic and co-curricular activities (June–Nov 2023) such as NSS events, Meri Maati Mera Desh programs, and Tree Plantation were successfully carried out.
3. It was decided to organize more extension activities in the second semester, including Blood Donation, Voter Awareness Rally, and Health Camps.
4. Review of NSS, NCC, and Sports: Members appreciated active student participation in sports tournaments, NCC camps, and NSS outreach.
5. Planning was done for the annual cultural fest and inter-college sports competitions.
6. Career counseling seminars, soft-skill workshops, and campus interview drives were finalized for March–April 2024.
7. The committee resolved to collect structured feedback from students, alumni, teachers, and employers.
8. Departments were instructed to submit reports and supporting documents for **AQAR 2023–24** by April 2024.
9. The meeting ended with thanks to all members for their active cooperation.

Conclusion

The meeting concluded with a vote of thanks proposed by **Dr. C. J. VADHIYA (IQAC Coordinator)**.


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